

MSFC Information Technology Services (MITS)

Additional Information and Clarifications Relative to the Draft RFP

1. In addition to the Marshall Space Flight Center (MSFC), located in Huntsville, Alabama, the MITS contract has personnel located at the National Space Science and Technology Center (NSSTC) in Huntsville, Alabama, and the Michoud Assembly Facility (MAF) in New Orleans, Louisiana (refer to RFP section F.3).
2. The current Performance Work Statement represents the known requirements for the Management Information Control System (MICS) application. Any MICS enhancements are governed by the MSFC CIO Configuration Control Board process and must be approved before design and implementation. The use of MICS is mandatory at the onset of the MITS contract (Attachment J-1, 2.2.a, Financial Management).
3. Service Level Agreements (SLAs) are not currently used in the UNITEs Contract work that will transition to MITS, but will be initiated as part of the MITS contract.
4. There are currently UNITEs personnel with clearances that support IT Security requirements which will remain in MITS. MITS work will not require any personnel with clearances above Secret (e.g. no Top Secret (TS) is required). MITS PWS 3.6.1 is the only section of the PWS that requires personnel with clearances. There is no requirement to manage or provide services for classified systems. IT System Security services provided by the contractor are for unclassified systems only.
5. The Government will provide an on-line documentation management system which will be maintained and used by the contractor (Attachment J-1, 2.3.e, Contract Administration).
6. All property available for contractor use in performance of this contract will be considered Installation Provided Property. The anticipated process for contractor acquired property will be added to the Procurement section of 2.0, Program Management, of Attachment L-B, Background and Historical in the Final RFP.
7. The Government does not require the contractor to propose the use of Earned Value Management (EVM) nor Information Technology Infrastructure Library (ITIL).
8. Tier 1 Customer Support (help desk) will be provided as a part of an Agency government contract. The government will communicate to the MSFC community the appropriate Customer Support phone number(s) (Attachment J-1, 4.1.5, Customer Support Center).
9. Although the limits for past performance reference have a contract value greater than \$25M and the subcontractors with a contract value greater than \$5M, if the Offeror does not have 7 contracts that exceed these values, then the Offeror may provide information on other relevant contracts. However, in no case will the total exceed 7 responses (Section L.33 1.a).
10. On the Industry Day/Site Visit, only a few of the systems were labeled with existing system names. Attachment L-B, Background and Historical, Section 7.0,

Computing Services, has a listing of all current systems to be included in the MITS requirement.

11. The Federated Enterprise Architecture Certification (FEAC) reference will be changed in the Final RFP to require the certification take place within the first 6 months of the new contract. The FEAC requirement applies only to those individuals that are performing Enterprise Architecture (EA) work outlined in PWS section 4.2.3. The Government does not anticipate any requirements for secretarial or technical writing support staff within this PWS section. However, supervisory staff performing any work outlined in 4.2.3 would be required to have FEAC.
12. Page count limitations for Job Descriptions/Qualification Forms are being increased in the Final RFP from 40 to 60 pages and the Volume I total page limit is being increased to 255 from 235 (Section L.30, Part II, Page Limitations).
13. NASA is responsible for funding the Private Automatic Branch Exchange (PABX). The current PABX is not planned to be replaced until approximately 2013 (Attachment L-B, Background and Historical, Section 5.0).
14. The contractor will support the MSFC IT Security Manager (ITSM) and their staff for PWS 3.0. All contact on behalf of the ITSM or ITS staff will be coordinated with the ITSM before reaching out to other organizations and/or the NASA community.
15. Pricing for the Excel Pricing Model (EPM) still needs to be priced based on the approved accounting system, if the company has such a system, and if there is a discrepancy the EPM takes precedence. Having a copy of what actually comes from the Offeror's accounting or estimating system (Offerors Pricing Model) will provide the Government an opportunity to verify what could be a mis-entry in the EPM (Section L.D, Specific Instructions, Section 9, Workbook Templates).
16. Even if the fringe benefit costs is included in the overhead pool, the Government still needs the breakouts of what cost are actually included in the Offeror's fringe benefits at an annual level to validate other cost information (Section L.D, Specific Instructions, Section 9, Workbook Templates).
17. Costs by Employee Category are on an hourly basis (Attachment L-A, Excel Pricing Model (Cost Forms)).
18. Submit a separate sheet for each productive year by Offeror (Attachment L-A, Excel Pricing Model (Cost Forms)).
19. Paragraph M.6.2.e will be removed from the final RFP since the acquisition is a 100% small business set-aside.
20. The MAF Facility Modeling requirement (Attachment J-1, section 5.6 in the MITS Draft RFP) will be removed from the MITS Final RFP.
21. The RFP is termed a Cost Plus Fixed Performance Fee contract. It is a hybrid Fixed and Performance Fee contract. It is not an Award Fee contract (Clause B.6). The fee is set based on predetermined performance criteria as set forth in Attachments J-4 and J-5.